

YACHTING QUEENSLAND EVENTS CODE OF CONDUCT



Date Last Revised: 19 Feb. 10

Date of Next Revision: 01 Feb. 11

PART 1 – GENERAL CONDITIONS APPLICABLE TO ALL YACHTING QUEENSLAND EVENTS

1.1 THE CHAMPIONSHIP

1.1.1 The various Yachting Queensland Events shall be held annually.

1.1.2 These “Events” shall include but are not limited to;

- State Youth Championships
- Cock of the Bay
- State Trailer Yacht Championships
- State Youth/Open Match Racing Championships
- Mid Winter Australian Youth Championships
- Sail Brisbane
- State Schools Teams Racing Championships
- State Teams Racing Championships
- IRC/IMS State Championships
- Queensland Sailing Team Events
- Queensland Identification & Development Program Events
- Queensland Development Sailing Team Events

1.2 EVENT CONDUCT

1.2.1 The Yachting Queensland Events shall be conducted under the current International Sailing Federation (ISAF) Racing Rules of Sailing (RRS), the Prescriptions and Special Regulations (SR) of Yachting Australia, the rules of the Classes (if any) to be used, the Notice of Race and the Sailing Instructions.

1.2.2 Any Class rule that requires a competitor to be a member of the class association shall apply.

1.2.3 The Organising Authority for the Event shall normally be the host club, with the Event conducted in conjunction with Yachting Queensland.

Yachting Queensland Association LTD
Trading as: Yachting Queensland
ABN 80 010 268 014

578 Royal Esplanade
Manly QLD 4179

PO Box 5462
Manly QLD 4179

T (61) 07 3393 6788
F (61) 07 3393 6799

office@qldyachting.org.au
www.qld.yachting.org.au

Affiliated with
Yachting Australia

Partners



Sponsor



- 1.2.4 The Organising Authority shall prepare the Notice of Race and Sailing Instructions. A draft Notice of Race and Sailing Instructions shall be forwarded to Yachting Queensland. Yachting Queensland will review the documents and give final approval for its release.
- 1.2.5 The Organising Authority must enter the Event on the Yachting Queensland Events Calender six (6) months in advance.
- 1.2.6 The Notice of Race and Entry Form shall be issued at least three (3) months prior to the Event or as agreed with Yachting Queensland.
- 1.2.7 The Sailing Instructions shall be issued to Yachting Queensland no later then one (1) month prior to the event for final approval.
- 1.2.8 The Organising Authority shall manage any pre-race information on the event and provide details of accommodation, local maps and other tourism information.
- 1.2.9 The Organising Authority will handle all entries with details and monies forwarded to Yachting Queensland as agreed.
- 1.2.10 The Organising Authority shall arrange a minimum of two (2) meetings with Yachting Queensland to be held at the Yachting Queensland offices or venue that suits or via teleconference in the lead up to the Event.
- 1.2.11 The Organising Authority shall draft a progress plan, which shall be submitted to Yachting Queensland and updated throughout the planning process.
- 1.2.12 The Organising Authority is responsible for gaining all necessary Aquatic Event Permits.

1.3 EVENT RIGHTS/SPONSORSHIP

- 1.3.1 Yachting Queensland has ownership of sponsorship, broadcast, news media and intellectual property rights for the Event, which will be negotiated with the Organising Authority as necessary.
- 1.3.2 A naming rights sponsor shall only be appointed and approved by Yachting Queensland.
- 1.3.3 The Organising Authority can acquire event sponsorship, which shall be approved by Yachting Queensland

1.4 EVENT REQUIREMENTS

- 1.4.1 In relation to State Events, Interstate and/or International competitors and/or crew will be awarded any prize that is won but will not be eligible for the State Title.
- 1.4.2 Perpetual trophies will be presented by the Organising Authority but will be returned with details for engraving to the Yachting Queensland Office after presentation for engraving and display in the Yachting Queensland office.

- 1.4.3 The Organising Authority shall use the Yachting Australia on-line entry system and record all entries on-line unless otherwise negotiated.
- 1.4.4 The Organising Authority shall use SLAM as the official clothing supplier unless otherwise negotiated.
- 1.4.5 The Yachting Queensland Logo and QLD Government Logo shall be displayed on all Event documents, promotional and advertising material.
- 1.4.6 The Organising Authority shall post the Event results to the Event website in a timely manner and provide Yachting Queensland with a copy of the results.
- 1.4.7 At the conclusion of the Event the Organising Authority will scheduled a meeting with Yachting Queensland for de-brief and review of the Event.
- 1.4.8 Yachting Queensland shall approve the entry fee for each championship/event this will be done in conjunction with the NOR and any promotional material four (4) months before the regatta.

1.5 MEDIA REQUIREMENTS

- 1.5.1 Yachting Queensland may prepare and publish an event website with links to the Organising Authority's website.
- 1.5.2 The Organising Authority shall include the Event details and results on their own website with a link to the Yachting Queensland site.
- 1.5.3 The Organising Authority is to produce regular press releases and information/news articles to be released to local media and to Yachting Queensland to be placed on relevant websites and distributed to media contacts.

1.6 COACHES

- 1.6.1 Coaches supporting athletes at an Event shall register with the Organising Authority.
- 1.6.2 Coaches shall have a current Working with Children Accreditation and as a minimum either a Yachting Australia Instructors Certificate or a Level One NCAS coaching qualification.
- 1.6.3 Authorised coach boats within the course area shall keep to leeward of the start line between the preparatory and start signals and more than 50 meters clear of any competitor or mark of the course between the start signal and the finish of the last boat, except when asked to assist by the Race Committee.
- 1.6.4 Non-registered coaches, private and spectator craft must remain more than 100 meters outside the entire course area.

1.7 OFFICIALS

- 1.7.1 The Organising Authority shall submit the names of the Race Officer, Chief Umpire (where appropriate), and Chairman and members of the Jury to Yachting Queensland for approval at least two (2) months prior to the Championship or as agreed with Yachting Queensland in writing.

1.7.2 All Australian Officials must be a current member of Yachting Australia and hold a current Silver/Gold Card.

1.7.3 All officials shall have suitable current and up to date qualifications

1.8 PROCESS SHOULD CONDITIONS NOT BE MET

1.8.1 Should Yachting Queensland not be satisfied that the details of the Event Contract and/or the Conditions for the Event are being met prior to the commencement of the Event, Yachting Queensland reserves the right to withdraw the Event from the Organising Authority and make other arrangements for the conduct of the Event. Any costs incurred to that point in time by the Organising Authority would not be reimbursed.

1.8.2 Yachting Queensland reserve the right to withdraw the Event from the Organising Authority if the Organising Authority goes into financial difficulty or does not fully maintain its affiliation with Yachting Queensland.

1.9 ELIGIBILITY

1.9.1 The Organising Authority shall ensure that all Australian competitors in Yachting Queensland Events are members of a yacht / sailing club affiliated with a Member Yachting Association (Yachting Australia Youth or Silver Member). Proof of such membership shall be provided at Registration.

1.9.2 The Organising Authority shall ensure that all international competitors in a Yachting Queensland event are current financial members of an approved ISAF Member National Authority.

2.0 PROMOTIONAL LEVY

2.1.1 The Organising Authority must collect a \$10 per boat Promotional Levy which shall be forwarded to Yachting Queensland at the completion of the Event.

PART 2 – QUEENSLAND TEAMS RACING EVENTS – GENERAL CONDITIONS

2.1 EVENT REQUIREMENTS

2.1.1 Any Class rule that requires a competitor to be a member of the class association shall not apply.

2.1.2 The Event race area shall be located, where possible in an area that allows easy spectating from shore. In this instance however, the integrity of racing must not be compromised.

2.1.3 The length of the legs in the course shall be adjusted to achieve a racing time of approximately 12 minutes.

2.1.4 A debriefing by the Principle Race Officer and Chief Umpire with the competitors and the Umpiring Team shall be arranged for each day after racing.

2.2 DESIGN OF THE EVENT

- 2.2.1 Boats of equal condition and stand, with evenly matched rigs shall be supplied for a State Team Racing Championship. The boats used shall be an appropriate class for team racing events.
- 2.2.2 The Organising Authority shall be responsible to ensure that the boats are adequately insured. A reasonable refundable damage deposit may be requested from teams.

2.3 OFFICIALS

- 2.3.1 All umpires shall officiate on water.

PART 2.1 – ADDITIONAL CONDITIONS FOR STATE SCHOOLS TEAMS RACING CHAMPIONSHIP (SSTRC)

2.1.1 THE CHAMPIONSHIP

- 2.1.1.1 The SSTRC shall be conducted during the Queensland Gazetted Easter school holiday period.
- 2.1.1.2 The Pacer dinghy is the preferred equipment to be used for the SSTRC. The Organising Authority shall supply boats of equal condition and standard, with evenly matched rigs for the SSTRC. Spinnakers shall not be used during the SSTRC.

2.1.2 ELIGIBILITY

- 2.1.2.1 The SSTRC is open to Secondary School Teams in Queensland. All members of the team must be bona fide students of the secondary school that they represent.
- 2.1.2.2 In the case where secondary schooling (generally year 7 to year 12) in a state is split into a junior and senior school/college a combined team shall be eligible to enter the SSTRC.
- 2.1.2.3 All team racing members shall not have attained their 19th birthday before the end of the year in which the SSTRC is sailed.

2.1.3 EVENT REQUIREMENTS

- 2.1.3.1 The Organising Authority will organise accommodation at reasonable prices for coaches and officials.
- 2.1.3.2 The Organising Authority will provide trophies to each team member of the winning team in each division.

PART 3 - QUEENSLAND MATCH RACING EVENTS – GENERAL CONDITIONS

3.1 EVENT REQUIREMENTS

- 3.1.1 The Event race area should be located, where possible in an area that allows easy viewing from shore. However, the integrity of racing should not be compromised.
- 3.1.2 A debriefing by the Principle Race Officer and Chief Umpire with the competitors and the Umpiring Team shall be arranged for each day after racing.

- 3.1.3 The Organising Authority shall submit through Yachting Queensland & Yachting Australia an application to the ISAF for event grading. Immediately following the Event an event grading report and a full copy of results shall be sent to Yachting Australia.
- 3.1.4 Yachting Queensland shall provide a perpetual trophy and the Organising Authority shall provide prizes for the winning teams.
- 3.1.5 Results shall be posted to the Yachting Queensland, club or Event website in a timely manner, as a minimum at the conclusion of racing each day.

3.2 DESIGN OF THE EVENT

- 3.2.1 A minimum of four (4) boats of equal condition and standard, with evenly matched rigs and capable of carrying a minimum of three (3) crew persons shall be supplied for a State Match Racing Event. The boats used shall be an appropriate class for match racing events.
- 3.2.2 The Organising Authority shall be responsible to ensure that the boats are adequately insured. A reasonable refundable damage deposit may be requested from Teams.
- 3.2.3 The State Match Racing Championship shall consist of as many round robin series as possible, a Semi Final of four (4) teams and a Finals of two (2) teams to determine first and second (best of three). Where possible a Petit Final of two teams to determine third and fourth (best of three).
- 3.2.4 One completed round shall be required to constitute a series.
- 3.2.5 The State Match Racing Championship shall be conducted over two (2) days incorporating a weekend.
- 3.2.6 The course to be sailed shall be a windward/leeward with the start/finish line below the leeward mark. The course shall be two (2) laps finishing downwind. Courses shall be starboard handed.
- 3.2.7 Courses may be shortened to one lap of the course. The length of the legs in the course shall be adjusted to achieve a racing time of approximately 20 minutes.
- 3.2.8 The State Match Racing Championships should normally be conducted in July of each year.
- 5.2.9 A maximum of 12 crews shall be accepted for the State Match Racing Championships.
- 3.2.10 Crew weight limits shall be in line with current ISAF regulations for Match Racing events.

3.3 OFFICIALS

- 3.3.1 An Umpiring team shall be provided by the Organising Authority, with the Chief Umpire being at least a State Umpire, preferably a National Umpire.

3.3.2 All umpires shall officiate on water.

Part 3.4 – ADDITIONAL CONDITIONS FOR STATE WOMEN’S MATCH RACING CHAMPIONSHIP (SWMRC)

3.4.1 EVENT REQUIREMENTS

3.4.1.1 The Championship is a “Women’s” event, allowing female gender crews only.

3.4.1.2 There are no age restrictions.

Part 3.5 – ADDITIONAL CONDITIONS FOR STATE YOUTH’S MATCH RACING CHAMPIONSHIP (SYMRC)

3.5.2 EVENT REQUIREMENTS

3.5.2.1 The Championship is an “Open” event, allowing same gender and/or mixed gender crews.

3.5.2.2 All competitors shall not have reached their 21st birthday on or before the 31st December in the year of the Event.

PART 4 – ADDITIONAL CONDITIONS FOR STATE YOUTH CHAMPIONSHIPS

4.1 DESIGN OF THE CHAMPIONSHIP

4.1.1 The championship shall at a minimum be run over two (2) days (weekend). The schedule of races is to be submitted and approved by Yachting Queensland along with the Notice of Race & Sailing Instructions.

4.1.2 The course to be sailed shall be a trapezoid with inner and outer loops with an inner loop gate. The length of the legs in the course and the number of loops shall be adjusted to achieve an approximate racing time as detailed in the following schedule:

Dinghy classes	45 to 60 minutes with a time limit of 90 minutes.
Board Class	35 to 45 minutes with a time limit of 60 minutes.
Multihull class	45 to 60 minutes with a time limit of 90 minutes.

4.1.3 The dates of the Championship shall be approved by Yachting Queensland

4.1.4 The Low Point Scoring System in accordance with Appendix A of the RRS shall apply. Each event shall be scored separately.

4.2 ELIGIBILITY

4.2.1 The Event is open to all competitors who shall not have attained their 19th birthday before the end of the year in which the Event is sailed.

4.2.2 There will be no weight limit in the Sailboard events.

PART 5 – ADDITIONAL CONDITIONS FOR SAIL BRISBANE

5.1 THE EVENT

5.1.1 Yachting Queensland, Yachting Australia and the Organising Authority will set the date of the Championship.

5.2 EVENT REQUIREMENTS

5.2.1 For the Sail Brisbane Event the Organising Authority shall prepare an event program, which shall include, but is not limited to:

- (a) A letter of welcome from the naming rights sponsor (if applicable), Yachting Queensland, Yachting Australia, the Organising Authority and any other appropriate bodies;
- (b) A list of officials, volunteers and host club flag officers;
- (c) A list of competitors
- (d) The Sailing Instructions
- (e) Details of local attractions, amenities and location and contact details for the nearest ship chandlery and sail makers.

5.2.2 For the Sail Brisbane Event the Organising Authority shall organise a Welcome and Presentation Function that will be free of charge to all competitors and officials. Yachting Queensland should be requested to be represented at these functions.

5.2.3 The Organising Authority is to have regatta shirts available for the sailors and event shirts available for purchase.

PART 6 – ADDITIONAL CONSIDERATIONS FOR TRAINING CAMPS & EVENTS

6.1 SAILORS

6.1.1 All sailors when participating in a Queensland Sailing Team or Queensland Development Sailing Team camp are required to sail approved junior and youth classes.

6.1.2 All sailors are to be made aware of the Yachting Australia Sailors Code of Conduct and agree to its terms and conditions.

6.2 COACHES & OFFICIALS

6.2.4 All coaches and officials are to be made aware of the Yachting Australia Code of Conducts for their roles and agree to its terms and conditions.

6.2.5 All coaches and officials are to make them selves available for briefings and de-briefings as requested by the head coach or Organising Authority

6.2.6 All coaches are required to make a formal written report submitted to Yachting Queensland at the completion of the Training Camp or Event

6.3 ORGANISATION REQUIREMENTS

6.3.1 The Organising Authority is to appoint an Event Coordinator to manage the organisation of the event and liaise with Yachting Queensland.

- 6.3.1 All promotional material and advertising is to be submitted to Yachting Queensland with training format and schedule four (4) months before the Event for approval.
- 6.3.2 Promotion and advertising of the Event is to begin at least three (3) months before the Event starts.
- 6.3.3 The Organising Authority is required to include a list of accommodation sources and basic information about local services that may be required by sailors and visitors to the area to include in the promotional material